

# Summer Graduate Teaching Scholar

## Mentoring Contract

Thank you for your support and willingness to serve as a faculty mentor to a prospective Summer Graduate Teaching Scholar (SGTS)! Your role as faculty mentor is one of the most crucial aspects to your mentee's success, as well as to the success of the SGTS program. This contract is in place to ensure both the mentor and student are aware of the SGTS mentor expectations.

### Mentoring Responsibilities:

- **Check Ins:** Mentors are expected to attend one mentor check-in session with the Teaching and Learning Commons during the spring quarter.
- **Meetings:** Mentors are expected to meet with their mentees at least 5 weeks prior to the start of the course to help the SGTS mentee prepare for their course. They are also expected to meet their mentee at least weekly throughout the duration of the summer session course.
  - **Meetings Funds:** Mentors will have \$50 to take their mentee to lunch/coffee during one or more of their meetings.
- **Observations:** Mentors are also expected to observe at least one class the scholar teaches and provide either written or in-person feedback, or both.
- **Administration:** Mentors should also provide support, materials, guidance, etc. on an ad hoc basis as needed.

### Mentor Reflection:

Mentors must submit a reflection form at the end of the summer that describes:

- How they supported their scholar
- What their scholar did well and their growth as a teacher
- Areas where the scholar can continue to improve
- Areas where they, as a mentor, would like to grow and improve their mentoring support

### Mentor Compensation:

- Reflections are due in September. Please see the SGTS website for submission details.
- Upon submission of the reflection form, mentors will receive \$200 in a discretionary account (credited by the October ledger). Reflections will also be considered in the selection of five mentors and five SGTS Scholars for recognition as outstanding mentors or scholars. Each selected individual will receive an additional \$1,000.

Faculty Name:

Faculty Email:

Department:

Name of student you are mentoring:

Course the student plans to teach:

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Mentor Signature:

Date: