

OFFICE OF THE EXECUTIVE VICE CHANCELLOR –  
ACADEMIC AFFAIRS

April 11, 2019

ALL SENATE FACULTY MEMBERS AT UC SAN DIEGO

SUBJECT: Grants for Program Learning Outcomes Assessment

I am pleased to announce the inaugural 2019-2020 Program Learning Outcomes (PLO) Assessment Grant. The assessment of program learning outcomes is a valuable practice that enables faculty to plan and implement program improvements and facilitate student learning.

The purpose of the PLO Assessment Grant is to provide funds to implement an academic unit's (department, program or college's) program learning outcomes assessment plan. There are four milestones in completing this process:

1. Reflection and Evaluation of current practices  
2. Review and Revision of Program Learning Outcomes  
3. Curriculum Map  
4. Implementation and Reporting

We encourage academic units to apply for funds to enable faculty to participate in the assessment process. In order to apply, units need to have completed the first two milestones of the assessment process and email the corresponding documents and application to Hailey Caraballo at <mailto:hcaraballo@ucsd.edu>. Funding is available for completing the last two milestones of the assessment. Application instructions, forms, and guidelines for creating and implementing an assessment plan can be found at [http://undergrad.ucsd.edu/resources/assessment/assessment\\_of\\_outcomes.html](http://undergrad.ucsd.edu/resources/assessment/assessment_of_outcomes.html).

Academic units can request up to \$10,000 for one academic year to support faculty in the implementation of an Assessment Plan. Proposals will be reviewed by the Office of the Dean of Undergraduate Education. The Executive Vice Chancellor will make final allocation decisions.

Applicants should work with the Teaching + Learning Commons to develop and implement their assessment plan: <https://commons.ucsd.edu/research-and-assessment/assessment/accreditation-support.html>. Documents required for the supported milestones (3 and/or 4) must be submitted according to a timeline developed through consultation with the Commons and potentially shared with other programs.

Application criteria:

- Units that offer BA/BS degrees and colleges that oversee general education are eligible to submit proposals.
- Awards are made in the form of grants to cover expenses such as faculty release time, faculty summer support, and graduate student support. Other justifiable expenses might be approved upon review.

Applications will be reviewed on a rolling basis. Awards will be announced within 30 days from receipt of application. Please contact John Moore, Dean of Undergraduate Education at <mailto:DUE@ucsd.edu> with questions regarding the PLO Assessment Grant.

Elizabeth H. Simmons  
Executive Vice Chancellor