Guidelines for sending email to the UAAC listserv <u>uaac-l@ucsd.edu</u>

uaac-l@ucsd.edu is a listserv of:

- department advisors
- college advisors
- central department administrative staff
- other UC San Diego colleagues

Please DO NOT send items that are ultimately intended for STUDENTS (events, workshops, classes)

These items are appropriate to send to uaac-l@ucsd.edu

- UAAC business and meeting reminders
- Organizational announcements- departures, hires, open positions
- Newsletters intended for staff audiences
- Meeting announcements for staff attendees

Other listservs for your consideration

Organization of Department and Program Advisors <u>odapa-l@ucsd.edu</u> College Deans of Academic Advising <u>cda@ucsd.edu</u>

As of April 2020, the UAAC listserv <u>uaac-l@ucsd.edu</u> is unmoderated.

These guidelines were updated on 4/15/2020.

Please direct comments or concerns to the Dean of Undergraduate Education due@ucsd.edu